



**THE HONG KONG COLLEGE OF
OBSTETRICIANS AND GYNAECOLOGISTS**
A Foundation College of Hong Kong Academy of Medicine
(Incorporated in Hong Kong with limited liability)



15 September 2014

To: C.O.S. OF ALL O&G TRAINING UNITS

Re: Exit Assessment January 2015

Trainees who have completed their Higher Specialist Training (including at least 1 year of general O&G training) can now apply for the coming Exit Assessment in January 2015. They will have to submit their applications for the Assessment to the College **not later than 31st October 2014**. Such applications will be received and approved in the November 2014 Education Committee Meeting.

Below please find the time schedule for submission:-

Documents to be submitted	Deadline for submission
<ol style="list-style-type: none">1. Application form2. Application fee (HK\$4,000)3. 20 cases summaries (not more than 1,100 words each)4. - For Trainees commencing training before 1st July 2008: Quantitative Logbooks for at least 18 months of Higher Specialist Training - For Trainees commencing training on/after 1st July 2008: Whole set of the New Training Logbook (for those uncompleted modules, please send in photocopies and keep the original for further logging)5. Summary of experience6. Attendance at Research Course7. Evidence of Research Work / Output8. Approval letter for Elective Training9. Approval letter for entrance into Higher Specialist Training with the assessment report10. Approval letters for study leave	31 st October 2014
<ol style="list-style-type: none">1. - For Trainees commencing training before 1st July 2008: - The fourth Quantitative Logbook - Structured Training Logbook - For Trainees commencing training on/after 1st July 2008: The original copies of the modules which have not been submitted on 31st October 20142. Updated Summary of experience3. Summative form	7 th January 2015

For trainees who could not provide evidence of Research Work/Output by 31st October 2014, please be reminded to have the final approval for the research report from the Education Committee at least one month before the Exit Assessment (i.e. on or before 29th December 2014). They will not be allowed to sit the Exit Assessment, even if they have submitted their applications, if they failed to comply with the research requirement.

Application forms can be downloaded from the College web site.

The Examination fee is non-refundable and late submission would not be entertained.

Yours sincerely,

Dr. Sammy C.S. Chan
Chairman

Exit Assessment Board (January 2015)