

TEACHING, APPRAISAL AND ASSESSMENT

Module 2 : Teaching, Appraisal and Assessment

Learning outcomes:

- To understand and demonstrate the knowledge, skills and attitudes to provide appropriate teaching, learning opportunities, appraisal, assessment and mentorship.
- To acquire the knowledge and skills to cope with and to understand the ethical and legal issues which occur during the management of obstetric and gynaecological patients.

Knowledge criteria	Clinical competency	Professional skills and attitudes	Training support	Evidence/assessment
TEACHING				
<ul style="list-style-type: none"> ■ Understand the principles of adult learning ■ Understand the skills and practices of a competent teacher ■ Identify learner needs and learning styles ■ Understand the principles of giving feedback ■ Identify teaching strategies appropriate to adult learning ■ Identify of learning principles, needs and styles ■ Understand the principles of evaluation 	<ul style="list-style-type: none"> ■ Facilitate the learning process ■ Use varied teaching strategies appropriate to audience and context (including one-to-one, small and large groups, formal lectures) ■ Use of audiovisual aids effectively ■ Prepare teaching session ■ Teach in small (< 10) and large groups (> 20) and 'at the bedside' ■ Teach some practical procedures (including ultrasound) 	<ul style="list-style-type: none"> ■ Demonstrate the ability to set objectives and structure of educational session ■ Demonstrate the ability to present a teaching session with audience participation ■ Demonstrate the ability to achieve rapport ■ Demonstrate the skills to evaluate a training event and act upon feedback ■ Demonstrate the ability to communicate effectively ■ Demonstrate the ability to teach on various topic(s) using appropriate teaching resources ■ Participate in the organisation of a programme of postgraduate education, e.g. short course or multidisciplinary meeting 	<ul style="list-style-type: none"> ■ Local and regional Courses in presentation skills ■ StratOG.net: The Obstetrician and Gynaecologist as a Teacher and Researcher. Teaching e-tutorial ■ Observation of and discussion with senior medical staff ■ Appropriate postgraduate courses 	<ul style="list-style-type: none"> ■ Logbook

Knowledge criteria	Clinical competency	Professional skills and attitudes	Training support	Evidence/assessment
APPRAISAL				
<ul style="list-style-type: none"> ■ Understand the difference between appraisal and assessment ■ Understand the importance of appraisal and the qualities of a good appraiser ■ Know the principles of appraisal and the structure of the appraisal interview ■ Understand the principles of mentoring 	<ul style="list-style-type: none"> ■ Perform effective appraisal ■ Assess objectivity in appraisal and use of methodical, structured approach 	<ul style="list-style-type: none"> ■ Demonstrate the ability to deal with conflict ■ Have the ability to deal with a trainee in difficulty and the difficult trainee ■ Be prepared to act as a mentor (for RCOG definition see www.rcog.org.uk) 	<ul style="list-style-type: none"> ■ StratOG.net: The Obstetrician and Gynaecologist as a Professional. Appraisal, Mentoring and Reflective practice e-tutorials ■ StratOG.net: The Obstetrician and Gynaecologist as a Teacher and Researcher. Assessment e-tutorial ■ Local educational session ■ Appraisal and assessment ■ Equal opportunity training 	<ul style="list-style-type: none"> ■ Logbook
ASSESSMENT				
<ul style="list-style-type: none"> ■ Understand the difference between assessment and appraisal ■ Understand the reasons for assessment ■ Know different assessment methods and when to use them appropriately ■ Be aware of the differences between formative and summative assessment 	<ul style="list-style-type: none"> ■ Perform appropriate assessments ■ Use appropriate assessment methods 	<ul style="list-style-type: none"> ■ Have the ability to assess performance honestly and objectively ■ Acquire the necessary skills to give constructive and effective feedback 	<ul style="list-style-type: none"> ■ Training the Trainers Course ■ Local educational session ■ StratOG.net: The Obstetrician and Gynaecologist as a Teacher and Researcher. Assessment e-tutorial 	<ul style="list-style-type: none"> ■ Logbook

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Fill in as a record of experience.

Skills	Competence level					
	<input type="checkbox"/> Basic training		<input type="checkbox"/> Intermediate training		<input type="checkbox"/> Advanced training	<input type="checkbox"/> Not required
	Observation		Direct supervision		Independent practice	
	Date	Signature of trainer	Date	Signature of trainer	Date	Signature of trainer
Teaching						
Small group teaching						
Large group teaching						
Formal lecture						
One-to-one teaching at the bedside						
Teaching practical procedures						

Authorisation of signatures (to be completed by the clinical trainers)

Name of clinical trainer (please print)	Signature of clinical trainer

COMPLETION OF MODULE 2

I confirm that all components of the module have been successfully completed:

Date	Name of educational supervisor	Signature of educational supervisor